

Request for Override

Sustainable Technology & the Built Environment
(TEC courses)

Spring ___ Summer 1 ___ Summer 2 ___ Fall ___

Student's Full Name: _____

Banner ID#: _____ **FR SO JR SR**

Student's Email Address: _____

TEC Course #: _____ Section: _____ CRN: _____

What kind of error are you receiving when attempting to register?

Pre-requisite/Test Score Class Restriction Closed Section

Co-requisite Required Closed -Waitlisted Time Conflict

Other _____

Please give the reason why you believe the Instructor should grant you an override?

Override Process:

1. Submit all of the information above to the instructor of the course you wish to take either in person or via email. (If you fail to submit all of the information above, the instructor may not be able to address your request.)
2. If approved, the instructor will enter the override online. You do not need to get a signature or return this form to the office.
3. The STBE office will process the override and email you once done.
4. Check out [TEC Course requirements](#) in the Bulletin.