**Request for Override**

Sustainable Technology & the Built Environment

***(TEC courses)***

Spring\_\_\_\_ Summer 1\_\_\_\_\_ Summer 2\_\_\_\_\_ Fall\_\_\_\_\_

Student’s Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Banner ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **FR SO JR SR**

Student’s Email Address: ­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TEC Course #: \_\_\_\_\_\_\_\_\_\_ Section: \_\_\_\_\_\_\_\_\_ CRN: \_\_\_\_\_\_\_\_\_\_\_\_\_

What kind of error are you receiving when attempting to register?

\_\_ Pre-requisite/Test Score \_\_ Class Restriction \_\_ Closed Section

\_\_ Co-requisite Required \_\_ Closed -Waitlisted \_\_ Time Conflict

Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please give the reason why you believe the Instructor should grant you an override?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Override Process:

1. Submit all of the information above to the instructor of the course you wish to take either in person or via email. (If you fail to submit all of the information above, the instructor may not be able to address your request.)
2. If approved, the instructor will enter the override online. You do not need to get a signature or return this form to the office.
3. The STBE office will process the override and email you once done.
4. Check out [TEC Course requirements](http://bulletin.appstate.edu/preview_entity.php?catoid=15&ent_oid=903&returnto=799) in the Bulletin.